

भारतीय गैर न्यायिक

बीस रुपये

रु.20



Rs.20

TWENTY
RUPEES

INDIA NON JUDICIAL



तमिलनाडु TAMIL NADU

26-10-2022 CVESD

J. VIJAYALAKSHMI
07AC 785663
J. VIJAYALAKSHMI
STAMP VENDOR
L.No. 29/B3/2000
No. 1, 2nd Street, Dayalu Nagar,
Kadambakkam, Chennai-600 024
Cell: 98418 18270

ARTICLES OF AGREEMENT MADE THIS DAY 19.10.2022 between GRT VOCATIONAL INSTITUTE, GRT Mahalakshmi Nagar, Chennai-Tiruttan Highway, Tiruttani, ThituvallurDt, TamilNadu - 631209. the First Part

AND

Council for Vocational Education and Skill Development having its registered office at No 17/9 Loganathan Nagar, 3rd Street, Choolaimedu, Chennai - 600 094. (Hereinafter referred in short as CVESD) of the Other Part.

Whereas the CVESD has engaged the party of GRT VOCATIONAL INSTITUTE, GRT Mahalakshmi Nagar, Chennai-Tiruttani Highway, Tiruttani, Thituvallur Dt, TamilNadu-631209. who has agreed to affiliate his institute to Council for Vocational Education and Skill Development, for conducting courses as per the list in the Annexure under the category "1.CVCHE - CHILD EDUCATION" 2.CVCOE - COMPUTER EDUCATION" 3.CVYNS - YOGA EDUCATION". and the conditions hereafter contained.

NOW THESE PRESENT WITNESS AS FOLLOWS:

The party of the first party will remit Rs.5000/- (Five Thousand Rupees Only) as affiliation/recognition fee to obtain the status of an affiliated/recognized institute of CVESD before enrolling trainees. Their admission will be approved only after remitting the prescribed fee for each trainee.


Institute Head

For Council for Vocational Education
and Skill Development


CVESD Director Director

CVESD – TERMS AND CONDITIONS

I. General


- a. Trust/society/Individual seeking permission to initiate the CVESD courses in their Institute should apply in the prescribed application form with all the necessary enclosures.
- b. Institute already recognized by CVESD, if applied for renewal, should enclose the copy/ copies of the authorized certificate already obtained from CVESD.
- c. The powers to accept or reject the application for starting a new course/ new Institute shall exclusively rest with CVESD.
- d. CVESD MOU and approval is valid for one year. Approval of the institute should be renewed each year. The renewal fees is Rs.2500/-
- e. The trainees admitted to the course and the institute should follow all the Terms and Conditions prescribed by the CVESD from time to time.
- f. The CVESD has full authority to cancel the Affiliation/Recognition without any prior notice if the affiliated Centre / institute shall be guilty of any deviation or impropriety of any of the CVESD Terms and Conditions.

II Promotion of Programmes

1. The Centre/Institute shall have to take up the responsibility of Promoting the Programmes of CVESD by advertising and publicity. The Centre/Institute shall have to get prior approval of the contents before issue of advertisement/publicity materials through any media, from CVESD
2. The Centre/Institute is restrained from using the name of the Council for Vocational Education and Skill Development and/or logo in any of its documents except stating that the Centre/Institute is the Authorized Collaborative Institution of Council for Vocational Education and Skill Development.


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II. Infrastructure and Building

- a. Minimum infrastructure facilities as prescribed by CVESD is essential for conducting CVESD courses. The Institute infrastructure should be enhanced as per the students strength and requirements.
- b. Approval from CVESD is valid for the premises for which the approval is sought. Shifting of the existing premises of the institute should be done only with the consent of the CVESD. Shifting should be made before the commencement of the academic year without affecting the students, it should be obtained from CVESD Chennai. The name of the institution should be suffixed with academy/Institute/Centre/Institution.
- c. The classroom/practical workshop should be at least in the R.C Building/ Building with asbestos roof and it should have adequate space.
- d. Proper and adequate ventilation and lighting should be provided for theory and practical class rooms.
- e. Adequate drinking, water and sanitation facilities should be provided at the institute.
- f. CVESD vigilance committee will inspect the facilities that are made available to the students at the institute, at any time without prior notice.

III. Fees pattern

- a. Fees once remitted to CVESD will not be refunded under any circumstances.
- b. The course fees charged by the institute should be commensurate with the facilities provided to the students. Tuition fees and other charges may be collected on a monthly, quarterly or annual basis.
- c. Registration of students can be made only at CVESD office, Chennai. The registration and examination fee per student is Rs.500/-


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IV. Staff pattern

- a. Minimum qualification for teaching staff should be Diploma/ degree/ Masters Degree of the subject Concerned.
- b. Teaching staff must be properly qualified and trained. Detailed bio-data of teaching staff should be sent to CVESD office, Chennai before 30th of August, every year.

V. Curriculum

- a. The Management of the institute after getting the approval from CVESD should conduct classes as per CVESD norms.
- b. The CVESD courses offered in the Institute should be full time courses.
- c. Course name and duration should not be changed by the Institute.
- d. Medium of instruction may be English, Hindi or Mother tongue of the students.
- e. Adequate theory and practical hours should be maintained in the Institute, as per the course curriculum.
- f. If the Institute is not having hospitals, laboratories and other kinds of workshops for imparting practical training to the students, they should make tie-ups with existing hospitals, laboratories and other kinds of workshops and the details of the same should be submitted along with the renewal forms.
- g. CVESD prescribes syllabus for all the courses. This syllabus should be strictly followed and are subject to revision whenever necessary and as desired by CVESD.
- h. A copy of the MOU or Letter of consent for the tie up made should be submitted.


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CVESD Director Director

VI. Institution Management

- a. Any advertisement using the Government of India Emblem, giving false information to the public is punishable. It will even lead to the cancellation of the approval of the institute.
- b. No parallel classes/sections shall be conducted in any complex/building other than the premises for which approval was granted.
- c. The Institute should maintain records of attendance of students and teaching staff.
- d. Number of students in one batch should not exceed 50.
- e. Students can be admitted throughout the year for all short term courses
- f. All advertisements or promotional activities must be approved by CVESD Office, Chennai.
- g. Examination will be normally conducted in the Institute where approval was granted. CVESD will nominate the examiners. Examination can be written in any language.
- h. Institutes which run other Certificate, Diploma or Degree courses should not award any certificate merging the same with the CVESD courses conducted in the Institute.



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CVYNS - YOGA EDUCATION

S. NO.	COURSE CODE	COURSE NAME	DURATION
1	YNS008	CVESD CERTIFICATE IN PRACTICAL YOGA	SIX MONTHS
2	YNS010	CVESD CERTIFICATE IN YOGA SCIENCE	SIX MONTHS
3	YNS027	CVESD CERTIFICATE IN BREATHING TECHNIQUES	SIX MONTHS
4	YNS032	CVESD CERTIFICATE IN FASTING AND NATUROPATHY	SIX MONTHS
5	YNS037	CVESD DIPLOMA IN YOGA	ONE YEAR


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CVESD Director

Director

ANNEXURE

LIST OF APPROVED CATEGORY AND COURSES**CVCHE-CHILD EDUCATION**

S. NO.	COURSE CODE	COURSE NAME	DURATION
1	CHE01	CVESD DIPLOMA IN PRIMARY EDUCATION	ONE YEAR
2	CHE04	CVESD DIPLOMA IN MONTESSORI AND CHILD EDUCATION	ONE YEAR
3	CHE05	CVESD DIPLOMA IN CRECHE AND PRE-SCHOOL MANAGEMENT	ONE YEAR
4	CHE08	CVESD DIPLOMA IN ANGANWADI SUPERVISOR	ONE YEAR
5	CHE09	CVESD DIPLOMA IN EARLY CHILDHOOD CARE AND EDUCATION	ONE YEAR

CVCOE - COMPUTER EDUCATION

S. NO.	COURSE CODE	COURSE NAME	DURATION
1	COE11	CVESD DIPLOMA IN COMPUTER SCIENCE	SIX MONTHS
2	COE18	CVESD DIPLOMA IN LAPTOP HARDWARE MAINTANANCE	SIX MONTHS
3	COE25	CVESD DIPLOMA IN OFFICE AUTOMATION	FOUR MONTHS
4	COE26	CVESD DIPLOMA IN MULTIMEDIA	THREE MONTHS
5	COE31	CVESD CERTIFICATE IN INFORMATION TECHNOLOGY	THREE MONTHS