



# GRT COLLEGE OF EDUCATION

TIRUTTANI-631 209

(Recognised by NCTE & Approved by Govt. of Tamil Nadu Affiliated by  
Tamil Nadu Teacher's Education University)

IQAC - Notice of the First Quarter Meeting: (2023 - 2024)

10.07.2023

IQAC Meeting notice 2023 - 2024

Meeting - 01

## IQAC Meeting circular

The First IQAC meeting will be held on 14.07.2023 in the Board room all the committee members of IQAC for the year 2023 - 24 are requested to be present.

The Agenda of the meeting:

1. Confirm the minutes of the last IQAC meeting.
2. Permanent Affiliation
3. Research Centre
4. Infrastructural development
5. GRT JEST Journal release regarding
6. NAAC Peer Team Visit
7. Special coaching for TET/SET/NET for the student teachers.

Sl. No	Name	Signature
1	Dr. Radhika Vidyasagar	
2	Dr. P. Pachaiyappan	
3	Dr. P. Karnan	
4	Mr. B. Venkatarathanam	
5	Dr. S. Arumugam	
6	Mr. K. Sasikumar	
7	Shri.G.R.Ananthapadmanabhan	
8	Ms. Pricilla S Jasmine	
9	Mrs. D.R.Devi	
10	Mr. D. Krishnamoorthy	
11	Dr. S. Suthakar	

Principal  
PRINCIPAL  
GRT College of Education  
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## IQAC - Minutes of the First Quarter Meeting: (2023 - 2024)

The First IQAC meeting was held on 14.07.2023 in the Board room all the committee members of IQAC for the year 2023 - 24 were present.

The Agenda of the meeting:

1. Confirm the minutes of the last IQAC meeting.
2. Permanent Affiliation
3. Research Centre
4. Infrastructural development
5. GRT JEST Journal release regarding
6. NAAC Peer Team Visit
7. Special coaching for TET/SET/NET for the student teachers.

The following discussions were done:

1. The minutes of the previous meeting was readout and confirmed.
2. The application for the permanent affiliation was released by the University; it was discussed to obtain permanent affiliation for the institution.
3. It was conveyed that with the consent of our management Research Centre application was submitted in the university and further proposals to be prepared for the erection of the same.
4. Fourth floor work status was discussed and insisted to complete before the NAAC visit.





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5. GRT COE Journal GRT JEST work progress was analyzed and decided to release before 31st August 2023.

6. NAAC visit dates received from the NAAC authorities was brought to the attention and NAAC work updates were discussed and infrastructural development work in the fourth floor was decided to be completed before 10th August 2023.

7. Though previously TET/SET/NET coaching is given for the student teachers to make it more effective it was suggested to buy some resource material based on the current syllabus.

The meeting was concluded with vote of thanks.

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1	Dr. Radhika Vidyasagar	
2	Dr. P. Pachaiyappan	
3	Dr. P. Karnan	
4	Mr. B. Venkatarathanam	
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## Action Taken Report (2023 - 2024)

Following actions were initiated after IQAC meet I

- Filled in permanent affiliation application was submitted in TNTEU.
- Ph.D Research Centre application was submitted in the university and proposal for purchase of research reference books, digital library infrastructure and amenities were submitted to the management and approval was obtained.
- The fourth floor work was 75% completed and interior work has started.
- GRT COE JEST website work was completed and two journals are ready to publish.
- NAAC visit duty allotment is finalized and fourth floor work is expected to get completed before the peer team visit.
- To give coaching for the competitive exams such as TET/SET/NET 134 books under 69 titles were bought on 13.07.2023 at the rate of Rs 58,754.25 from Aktchaya Sree Agencies, Triplicane, Chennai.

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1	Dr. Radhika Vidyasagar	
2	Dr. P. Pachaiyappan	
3	Dr. P. Karnan	
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## IQAC - Notice of the Second Quarter Meeting: (2023 - 2024)

IQAC Meeting notice 2023 - 2024

18.12.2023

Meeting - 02

### IQAC Meeting circular

The Second IQAC meeting will be held on 21.12.2023 in the Board room all the committee members of IQAC for the year 2023 - 24 are requested to be present.

The Agenda of the meeting:

1. NAAC Accreditation feedback and follow up activities
2. Discussion regarding Research Centre establishment
3. To speedup GRT JEST process
4. Vocational training

Sl. No	Name	Signature
1	Dr. Radhika Vidyasagar	
2	Dr. P. Pachaiyappan	
3	Dr. R. Vadivelu	
4	Mr. B. Venkatarathanam	
5	Dr. S. Arumugam	
6	Mr. K. Sasikumar	
7	Shri.G.R. Ananthapadmanabhan	
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4. It was suggested to publish the edited book through IQAC for the academic year 2023 – 2024.
5. GRT Vocational Institute achievement was applauded and practical training in various vocational skills were insisted.

The meeting was concluded with vote of thanks.

*RO*  
Principal  
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Sl. No	Name	Signature
1	Dr. Radhika Vidyasagar	<i>RO</i>
2	Dr. P. Pachaiyappan	<i>P. Pachaiyappan</i>
3	Dr. R. Vadivelu	<i>R. Vadivelu</i>
4	Mr. B. Venkatarathanam	<i>B. Venkatarathanam</i>
5	Dr. S. Arumugam	<i>S. Arumugam</i>
6	Mr. K. Sasikumar	<i>K. Sasikumar</i>
7	Shri.G.R.Ananthapadmanabhan	<i>G.R. Ananthapadmanabhan</i>
8	Ms. Pricilla S Jasmine	<i>Pricilla S Jasmine</i>
9	Mrs. D.R.Devi	<i>D.R. Devi</i>
10	Mr. D. Krishnamoorthy	<i>D. Krishnamoorthy</i>
11	Dr. S. Suthakar	<i>S. Suthakar</i>





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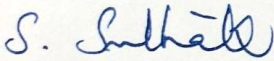
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## Action Taken Report (2023 - 2024)

Following actions were initiated after IQAC meet 2

1. Initiative was taken to encourage the faculty members to update their professional skills and staff welfare was consider based on it policy was framed to help the faculty members pursuing higher studies.
2. Programmes were conducted to strengthen communication skills and technical skills among students.
3. Research Centre affiliation was given a second thought.
4. R&D Cell has initiated to publish and edited book with the title “Innovative Pedagogy and learner centric approaches in digital era”.
5. Council of Vocational Education and Skill Development affiliation was renewed and MoU was signed. Practical training was strengthen in the sanitary pad production, tailoring and jewelry making.

  
IQAC Co-ordinator

  
Principal



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## IQAC - Notice of the Third Quarter Meeting: (2023 - 2024)

16.05.2024

IQAC Meeting notice 2023 - 2024

Meeting - 03

### IQAC Meeting circular

The Third IQAC meeting will be held on 20.05.2024 in the Board room all the committee members of IQAC for the year 2023 - 24 are requested to be present.

The Agenda of the meeting:

1. Confirm the minutes of the last IQAC meeting.
2. Continuation of Provisional Affiliation to be obtained for B.Ed course
3. Appreciation for the edited book publication.
4. GRT JEST Journal: applying for obtaining ISSN number.
5. Discussing feedback about international conference Organized.
6. Preparation for the University Examinations - Theory and Practical

Sl. No	Name	Signature
1	Dr. Radhika Vidyasagar	
2	Dr. P. Pachaiyappan	
3	Dr. P. Karnan	
4	Mr. B. Venkatarathanam	
5	Dr. S. Arumugam	
6	Mr. K. Sasikumar	
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## IQAC - Minutes of the Third Quarter Meeting: (2023 - 2024)

The Third IQAC meeting was held on 20.05.2024 in the Board room all the committee members of IQAC for the year 2023 - 24 were present.

The Agenda of the meeting:

1. Confirm the minutes of the last IQAC meeting.
2. Continuation of Provisional Affiliation to be obtained for B.Ed course
3. Appreciation for the edited book publication.
4. GRT JEST Journal: applying for ISSN number.
5. Discussing feedback about international conference Organized.
6. Preparation for the University Examinations - Theory and Practical

The following discussions were done:

1. The minutes of the previous meeting were read and confirmed. There were no objections or amendments.
2. The committee discussed the need to continue the provisional affiliation from Tamil Nadu Teachers Education University (TNTEU) for the B.Ed course. Necessary steps and documentation required for the affiliation process were reviewed and it was decided that the college would follow up with TNTEU for timely renewal.
3. The IQAC congratulated faculty members involved in the successful publication of the edited book. The Principal and IQAC members expressed their appreciation for the hard work and contributions made by the editorial team and authors. It was suggested that this achievement should be highlighted on the college website and social media platforms.
4. The committee discussed the application process for obtaining an ISSN number for the *GRT Journal of Education, Science and Technology (GRT JEST)*. The necessary documentation and procedures were reviewed and it was decided that a task force would be created to expedite the application process.
5. Feedback from participants, speakers, and attendees regarding the recently organized international conference was presented. Overall, the feedback was positive, with suggestions for improvement in areas like session management and technological support. The committee took note of these suggestions for future events and thanked the organizing team for their efforts.



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6. The committee discussed the upcoming university examinations, both theory and practical. It was noted that all faculty members should ensure their students are well-prepared. Necessary logistical arrangements, including seating, invigilation, and examination material, were discussed. The Principal emphasized the importance of adhering to examination guidelines set by the university.

The meeting was concluded with vote of thanks.

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## Action Taken Report (2023 - 2024)

Following actions were initiated after IQAC meet 3

- The minutes of the previous IQAC meeting were confirmed without amendments. No further action required.
- The necessary documents for the continuation of provisional affiliation from TNTEU have been compiled and submitted to the concerned authorities. The college is now awaiting confirmation from TNTEU regarding the renewal of affiliation.
- A formal announcement appreciating the contributors of the edited book was made in the faculty meeting. Additionally, the achievement has been highlighted on the college's website and social media platforms to promote the accomplishment.
- A task force was created to manage the application process for obtaining an ISSN number for GRT Journal of Education, Science and Technology (GRT JEST). The necessary paperwork has been completed and the application was submitted to the ISSN National Centre. The college is now waiting for the response.
- The feedback from the international conference has been compiled and analyzed. A report was shared with the organizing committee, and the suggested improvements will be implemented in future conferences. Special emphasis will be given to session management and technological support.
- All necessary preparations for the upcoming university examinations have been initiated. Seating arrangements, invigilation schedules and exam materials are being organized. Faculty members are actively guiding students for both theory and practical exams, ensuring compliance with the university's examination guidelines.

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